

4. The following statements are home factors that can bring about indiscipline among children **except**
 - A. inability of parents to allocate quality time for wards.
 - B. inability of parents to meet financial needs of wards.
 - C. playing games with peers.
 - D. watching of pornographic movies.

5. The proper upbringing of children is first and foremost the responsibility of their
 - A. community.
 - B. parents.
 - C. peers.
 - D. teachers

6. In this type of decision, the administrator relies heavily on his/her problem-solving ability, creativity, intuition, tolerance for ambiguity and judgement. decision.
 - A. Appellate
 - B. Intermediary
 - C. Non-programmed
 - D. Programmed

7. A situation where the headteacher's behaviour is characterized by close supervision of the staff, is highly directive, and plays the role of a 'straw boss' is referred to as
 - A. consideration.
 - B. esprit de corps.
 - C. production emphasis.
 - D. thrust.

8. This approach to decision-making specifies how decision should be made to achieve the desired outcome as managers are assumed to be logical and rational.
 - A. Classical Decision-making Theory.
 - B. Classical Management Theory.
 - C. Dynamic Engagement Theory.
 - D. Lindblom's Theory of Muddling Through.

9. This approach to decision-making sees the decision-maker as an administrative man who must necessarily make decision when information he/she has is incomplete and recognizes that man has limited information-processing ability.
 - A. Classical Decision-Making Theory.
 - B. Classical Management Theory.
 - C. Dynamic Engagement Theory.
 - D. Lindblom's Theory of Muddling Through.

10. The decision by the headteacher of St. John's Basic School to punish a student who leaves school without exeat or report a teacher to the Municipal Director of Education for coming to school drunk for disciplinary action can be said to fall within decision.
 - A. appellate
 - B. intermediary
 - C. non-programmed
 - D. programmed

11. It is viewed as the milieu, atmosphere, culture, feel, tone, or the internal quality of an organization especially as experienced by its members and noticed by visitors to the organization. Organizational
- climate.
 - discipline.
 - iceberg.
 - thrust.
12. Which of the following statements are classified as school factors that can result in discipline among school children?
- Male teachers' immoral relationship with school girls.
 - Peer influence.
 - Schools' inability to enforce rules and regulations.
 - Teacher absenteeism
- I, II, III.
 - I, II, IV.
 - II, III, IV.
 - I, II, III, IV.
13. In this type of school climate, the headteacher is viewed as considerate and somewhat energetic but assumes more the style of a benevolent dictator than of a professional role model. climate.
- Controlled
 - Familiar
 - Open
 - Paternal
14. This is used by teachers to ensure routine is maintained, school rules and regulations are enforced, and students are in a safe learning environment.
- Covenant.
 - Discipline.
 - Influence.
 - Thrust.
15. Why is decision-making in an organization considered as the very heart of the administrative process and leadership? It
- involves making alternative choice.
 - is a concrete phenomenon driven by rationality.
 - is core to the job description and integral part of administration.
 - is one of the defining characteristics of leadership.
16. Power based on fear or the ability of the leader to use punishment (reprimands, suspension, termination of appointment, an undesirable work assignment) for non-compliance with his/her orders or directives is referred to as power.
- coercive
 - expert
 - legitimate *
 - reward

17. The headteacher of Bethel Basic School recognizes that satisfaction with the status quo poses a serious threat to the organization's survival. What type of leadership does he/she display? leadership.
- A. Autocratic
 - B. Democratic
 - C. Transactional
 - D. Transformational
18. A situation/condition where educational administrator has sufficient information to make decision so that the exact outcomes of his/her decisions are known in advance is referred to as condition of
- A. certainty.
 - B. consideration.
 - C. democratic centralism.
 - D. thrust.

Items 19 and 20 are statements followed by True and False options. Read each statement carefully and indicate whether it is True or False by circling the letter of the correct option.

19. In a healthy school, the goals must be reasonably clear to and reasonably accepted by the system members and should be congruent with the demands of environment.
- A. False
 - B. True
20. The difference between decision and decision-making is that decision is simply what one intends to do or a choice between alternatives but decision-making is a process of making a choice between or among various alternatives considering the cost and benefit of these alternatives.
- A. False.
 - B. True.